

SECOND YEAR

OLIVER WYATT

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Address: Most resumes state region rather than street address

EDUCATION

Northeastern University, Boston, M A

Khoury College of Computer and Information Science

Candidate for Bachelor of Science in Computer Science and Business

Relevant Courses: Fundamentals of Computer Science, Discrete Structures, Logic & Computation

Activities: CISters, Women in Computer Science, 360 Leadership Program

May 2020

GPA: 3.8

Education: OK to include High School through your Sophomore year. We recommend removing afterwards.

Westford Academy, Westford, M A

Courses: Calculus Advanced Placement, Psychology AP Physics, Engineering Tech

Honors: Most Worthy Representative of Westford Academy, Academic Achievement,

May 2015

GPA: 4.02/4.0

TECHNICAL KNOWLEDGE

Languages: Scheme/Racket | Lisp

Systems: Mac OS X | Windows | Ubuntu

Applications: Adobe Creative Suite | Microsoft Office Suite | Eclipse

Technical Experience: OK to have this section above work above work experience if you are in a technical field. Otherwise place this section below tech. experience

EXPERIENCE

Northeastern University, Boston, MA

Fundamentals of Computer Science Honors

Tutor

Sep. 0000 - Present

- Provide computer programming tutoring for 10 freshman and sophomore students daily
- Co-teach, with TA's, weekly Lab section for 35+ students and record and discuss overall student progress, suggesting individual direction
- Evaluate and grade student lab assignments with TA and professor supervision for all 4 sections of course

Northeastern University, Boston MA

"Realm of Racket" Research

Designer and Editor

Make sure all bullets on resume explain the 'What', 'How', and 'Why' of your job/volunteer experience

Jan. 0000 - Present

- Translate textbook code from Lisp to Racket for publication
- Worked with 5-person team and professors to develop code for *Realm of Racket* book
- Edited and authored explanatory text while assisting in design and layout for publishing

IBM, Littleton, MA

Software Development Intern

May - Aug. 0000

- Investigated memory loss in Rational Quality Manager software to uncover redundancies
- Developed and modified JavaScript and HTML test scripts to present monthly internal report
- Generated graphical reports to represent memory loss issues using HTML

Toy Shop of Westford, Westford, MA

Sales Associate

May 0000 - Aug. 0000

- Advise 200+ customers daily in person, on the phone, and through email about products such as books, toys, and multi-media gadgets to suit age, development, and interest of child
- Monitored & recorded 350+ daily cash/credit transactions for in-person and internet sales using cash register, Intuit GoPayment, and Salesforce CRM. Printed daily reports to ensure proper handling of funds

VOLUNTEER EXPERIENCE

Westford Academy Pride, Westford, MA

Co-Founder and President

May 0000 - July 0000

- Implemented community service club in conjunction with the Westford Seniors Center, managed and scheduled student volunteers to assist with programming, allowing students to meet community outreach goals
- Coordinated local teen chapter of Habitat for Humanity Mentorship Programs, organized kick off events, advertised events in local media

Education/Volunteer: Sophomore resume includes less high school information in these two sections.