FIRT YEAR
Oliver Wyatt
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EDUCATION

Northeastern University, Boston, M A   May 2020
Khoury College of Computer and Information Science   GPA: 3.8
Candidate for Bachelor of Science in Computer Science and Business
Relevant Courses: Fundamentals of Computer Science, Discrete Structures, Logic & Computation
Honors: Dean's List
Activities: CISters, Women in Computer Science, 360 Leadership Program

> **Education:** OK to include High School through your Sophomore year. We recommend removing afterwards.

Westford Academy, Westford, M A   May 2015
Courses: Calculus Advanced Placement, Psychology AP Physics, Engineering Tech   GPA: 4.02/4.0
Honors: Most Worthy Representative of Westford Academy, Academic Achievement,
Athlete Academic All Scholastic Award (2006-10)
Activities: Mock Trial, Captain, Latin Club, Varsity Cross Country Ski, Varsity Swimming

TECHNICAL KNOWLEDGE

Languages: Scheme/Racket | Lisp
Systems: Mac OS X | Windows | Ubuntu
Applications: Adobe Creative Suite | Microsoft Office Suite | Eclipse

> **Technical Experience**: OK to have this section above work experience if you are in a technical field. Otherwise place this section below tech. experience

WORK EXPERIENCE

Toy Shop of Westford, Westford, M A
Sales Associate   June 0000 – Present
- Advise 200+ customers daily in person, on the phone, and through email about products such as books, toys, and multi-media gadgets to suit age, development, and interest of child
- Monitored & recorded 350+ daily cash/credit transactions for in-person and internet sales using cash register, Intuit GoPayment, and Salesforce CRM. Printed daily reports to ensure proper handling of funds
- Corresponded with owner at end of day to report cash flow and balance cash register receipts, made bank deposit at end of shift four times weekly

> Make sure all bullets on resume explain the 'What', 'How', and 'Why' of your job/volunteer experience

VOLUNTEER EXPERIENCE

Westford Academy Pride, Westford, MA
Co-Founder and President   May 0000 – July 0000
- Directed community service club in conjunction with the Westford Seniors Center; managed and scheduled student volunteers to assist with programming and events
- Coordinated local teen chapter of Habitat for Humanity Mentorship Programs, organized kick off events, advertised events in local media

Westford Museum Club, Westford, MA
President   January 0000 – May 0000
- Reworked club structure and augmented teen membership by 10% through high school junior and senior community service participation

Secretary   January 0000 – January 0000
- Organized and led tours to community members and elementary school classrooms, communicated museum events through monthly newsletter

INTERESTS

World Travel: China | Italy | Australia | Hong Kong | Lived abroad in Micronesia for 8 years
Artistic Interest: Graphic Arts | Web Design | Interior Decorating and Redesign

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Honors: Most Worthy Representative of Westford Academy, Academic Achievement,

TECHNICAL KNOWLEDGE

Languages: Scheme/Racket | Lisp
Systems: Mac OS X | Windows | Ubuntu
Applications: Adobe Creative Suite | Microsoft Office Suite | Eclipse

EXPERIENCE

Northeastern University, Boston, MA
Fundamentals of Computer Science Honors
Tutor   Sep. 0000 - Present
- Provide computer programming tutoring for 10 freshman and sophomore students daily
- Co-teach, with TA's, weekly Lab section for 35+ students and record and discuss overall student progress, suggesting individual direction
- Evaluate and grade student lab assignments with TA and professor supervision for all 4 sections of course

Northeastern University, Boston MA
"Realm of Racket" Research
Designer and Editor   Jan. 0000 - Present

- Translate textbook code from Lisp to Racket for publication
- Worked with 5-person team and professors to develop code for *Realm of Racket* book
- Edited and authored explanatory text while assisting in design and layout for publishing

IBM, Littleton, MA
Software Development Intern   May - Aug. 0000
- Investigated memory loss in Rational Quality Manager software to uncover redundancies
- Developed and modified JavaScript and HTML test scripts to present monthly internal report
- Generated graphical reports to represent memory loss issues using HTML

Toy Shop of Westford, Westford, MA
Sales Associate   May 0000 - Aug. 0000
- Advise 200+ customers daily in person, on the phone, and through email about products such as books, toys, and multi-media gadgets to suit age, development, and interest of child
- Monitored & recorded 350+ daily cash/credit transactions for in-person and internet sales using cash register, Intuit GoPayment, and Salesforce CRM. Printed daily reports to ensure proper handling of funds

VOLUNTEER EXPERIENCE

Westford Academy Pride, Westford, MA
Co-Founder and President   May 0000 - July 0000
- Implemented community service club in conjunction with the Westford Seniors Center, managed and scheduled student volunteers to assist with programming, allowing students to meet community outreach goals
- Coordinated local teen chapter of Habitat for Humanity Mentorship Programs, organized kick off events, advertised events in local media

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EDUCATION

Northeastern University, Boston, M A   May 2020
Khoury College of Computer and Information Science   GPA: 3.8
Candidate for Bachelor of Science in Computer Science and Business

Relevant Courses: Fundamentals of Computer Science, Discrete Structures, Logic & Computation
Activities: Author, Fellow, Tutor, Husky Ambassador

> **Education:** Junior resume is updated to include current education only

TECHNICAL KNOWLEDGE

Languages: Python | Scheme/Racket | Java | C#/ASP.NET | SQL | CoffeeScript | Javascript | HTML | CSS
Applications: Git | Visual Studio | SVN | Sitecore CMS certification | Eclipse

EXPERIENCE

HubSpot, Cambridge, MA
Software Engineer   January 0000 – August 0000
- Contributed to the full stack development of HubSpot's Content Optimized System for improved customer service
- Utilized Python, Django, CoffeeScript, and SQL to create integrated product features for enhanced user experience
- Participated in scrum development with weekly evaluation meetings for cross-functional team development

Viridian Spark, Cambridge, MA
Web Application Developer   January 0000 – June 0000
- Developed web sites and applications using C#/ASP.NET and Sitecore Content Management System to improve user experience
- Ushered 10+ projects through full development lifecycle, including deployment and customer training sessions across 3 companies

> **Experience:** can be expanded to include co-op and internships. Removed past experiences that were no longer relevant.

Northeastern University | Realm of Racket Research
Programmer   January 0000 – May 0000
- Translate textbook code from Lisp to Racket for publication
- Worked with 5-person team and professors to develop code for Realm of Racket book
- Edited and authored explanatory text while assisting in design and layout for publishing

LEADERSHIP AND INVOLVMENT

Presidential Ambassadors Corps | *Student Ambassador*   January 0000 – Present
- Selected to attend Northeastern presidential events as a representative of the experiential learning pillars
- Host, assist, and inform guests of Northeastern's president at on and off campus events

Husky Ambassador | *Tour Guide*   January 0000 – Present
- Represent Northeastern in a professional and friendly manner during weekly campus tours
- Share and explain the Northeastern experience with prospective students and families

CCIS Overview 1 and 2 | *Fellow and TA*   September 0000 – Present
- Assist 1st year students with acclimating to academic and social expectations of college
- Guide 2nd year CCIS students on resume writing, the NU co-op search process, and interview skills

CISters | *Vice President*   September 0000 – Present
- Lead bi-weekly meetings for women involved in Computer and Information Science
- Design club programming to connect undergraduates with successful, professional women

INTERESTS

Artistic Interest: Web Design | Graphic Arts | Comedy Sketch and Script Writing
World Travel: China | Italy | Australia | Hong Kong | Lived abroad in Pacific Marshall Islands for 8 years

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EDUCATION

Northeastern University, Boston, M A   May 2020
Khoury College of Computer and Information Science   GPA: 3.8
Candidate for Bachelor of Science in Computer Science and Business
Honors: Dean's List, Member of Huntington 100
Activities: Author, Fellow, Tutor, Husky Ambassador

> **Education:** Senior resume is updated to include current education only

TECHNICAL KNOWLEDGE

Languages: Python | CoffeeScript | Java | SQL | C#/ASP.NET JavaScript | HTML | CSS | Scheme/Racket
Applications: Git | IntelliJ IDEA | SublimeText | SVN | Sitecore CMS

PROFESSIONAL EXPERIENCE

HubSpot, Cambridge, MA | *Software Engineer*   Jan. 0000 – Aug 0000
- Contributed to the full stack development of HubSpot's Content Optimized System for improved customer service
- Learned Java/Dropwizard to build new backend services, replacing an existing Python/Django system
- Build static front-end applications with CoffeeScript and Backbone to update and improve customer-facing experience
- Coordinate with a small team of engineers to prioritize and address product feature development, infrastructure improvements, and bug/issue management

Viridian Spark, Cambridge, MA | *Web Application Developer*   Jan. 0000 – June 0000
- Developed web sites and applications using C#/ASP.NET and Sitecore Content Management System to improve user experience
- Ushered 10+ projects through full development lifecycle, including deployment and customer training sessions across 3 companies
- Attended training and received professional Sitecore CMS Website .NET Developer certification

Northeastern University| Realm of Racket Research | *Designer and Programmer*   Jan. 0000 – May 0000
- Translate textbook code from Lisp to Racket for publication
- Worked with 5-person team and professors to develop code for Realm of Racket book
- Edited and authored explanatory text while assisting in design and layout for publishing

> **Experience:** All relevant experience is at the top 2/3 of the resume and can be expanded to include co-op and internships

IBM, Littleton, MA | *Software Development Intern*   May 0000 – Aug 0000
- Investigated memory leaks in Rational Quality Manager software
- Developed JavaScript and HTML test scripts and generated graphical reports representing findings

LEADERSHIP EXPERIENCE

Northeastern University, Boston MA
Presidential Ambassadors Corps

> Other sections of a resume could be Leadership Experience and/or Academic Projects.

Student Ambassador   Jan 0000 – Present
- Selected to attend Northeastern presidential events as a representative of the experiential learning pillars
- Host, assist, and inform guests of Northeastern's president at on and off campus events

Husky Ambassador
Tour Guide   Jan 0000 – Present
- Represent Northeastern in a professional and friendly manner during weekly campus tours
- Promote the Northeastern experience to prospective students and families

CISters
President, Student Advisor   Sept 0000 – Present
- Lead bi-weekly meetings for women involved in Computer and Information Science
- Design club programming to connect undergraduates with successful, supportive industry professionals