

Talent Connect Tip Sheet

What to Expect, How to Prepare & Following Up After

GENERAL STRUCTURE OF EMPLOYER SESSIONS

- » All sessions are virtual and drop-in. You don't need to stay for the entire session.
- » Most organizations will begin with a brief presentation. The remainder of the time is open for you to ask any questions about the organization, available roles posted on NUworks, the application process, etc.
- » If you want to attend two sessions scheduled concurrently, we advise you plan to join each for a portion of the time.

HOW TO PREPARE

Be sure your technology is ready to go and plan to be on camera.

- » Since this is a networking event, it's key to have your camera on the whole time!
- » Learn which virtual platform the employer will be using and test it out ahead of time. Sit in a quiet and non-distracting room and turn off your cell phone.

Research participating organizations and apply to positions.

- » Review organizations to identify the ones you're most interested in.
- » Research those companies and apply for any positions posted on NUworks beforehand.
- » Consider participating in [Forge projects](#) sponsored by companies of interest to be a more competitive candidate.
- » Come to the session prepared to ask questions and learn more.

Prepare your resume.

- » For guidance, use any of our [resume resources including Big Interview](#) and attend our [Revising Your Resume coaching lab](#).
- » Come to Career Design's [Career Studio](#) to have your resume reviewed by a career coach.
- » Set up your Default Resume on NUworks so employers can view it ahead of time.

Practice your professional introduction.

- » Prepare a professional introduction, which is a brief summary of the specific attributes that you can bring to a potential employer. Practice but do not memorize responses.

Dress for success.

- » Dress is business casual. Dressing professionally will help you get into the job-hunting mindset.

Stay engaged and demonstrate professional etiquette.

- » Plan to take careful notes during sessions to keep track of what you learn. Share airtime with other attendees.

TO REGISTER

Visit the [Talent Connect landing page](#).

Under "Employer and Position Listings," find sessions you want to attend and click **RSVP** to register on NUworks.



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WHAT TO DO AFTER

Reflect on the experience.

- » Review your notes and takeaways from the employer sessions. What did you learn about these companies and industries? What are some of the practical ways you can develop yourself?

Send thank you emails.

- » Make sure to write a thank you email to recruiters within 24 hours after employer sessions. This is an opportunity to thank them for their time, as well as reinforce your qualifications and your interest in the company.

Stay in touch on LinkedIn.

- » A great way to stay informed and in touch is by following the company and asking the recruiter(s) you've spoken with if you can send a request to connect on LinkedIn. Always include a note in your connection request.

SUPPORT FOR TALENT CONNECT

Virtual Talent Connect Prep Sessions

If you would like additional Talent Connect tips, Career Design will be hosting two virtual sessions to help you prepare:

- » Talent Connect Success Tips
- » Pitch Perfect: Your Professional Introduction

View session times on our [Events Calendar](#) and register on NUworks.

Career Studio

- » If you are looking for 1:1 support with your resume, LinkedIn, professional introduction, and more, visit our [Career Studio](#) offered both virtually and in-person to meet with a career coach.

Email Support

- » If you have any general questions regarding Talent Connect, these can be directed to huskycareers@northeastern.edu.
- » If you have any issues with a missing link or have other technical questions the day of the event, please email recruiting@northeastern.edu.

