

EXPERIENTIAL NETWORK PROGRAM GUIDELINES

The purpose of the Experiential Network Program and these guidelines is to educate Northeastern University students through educational curricula using real-life projects and problems that reflect experiences in the professional workplace. Since these are student-led class projects, there is no guarantee of any particular results, outcomes or deliverables at the culmination of a Project. Students participating in the Program are solely students of the university and shall not be considered employees of the Sponsor as a result of their participation in Projects.

EXPECTATIONS OF THE PROJECT PROVIDER:

1. Acknowledge and understand that this is an opportunity to support academic coursework and student education, while getting a unique and interesting perspective on your real-world problem. You are not acquiring services.
2. Submit Projects to the Program for students to complete within a specified period of time that is aligned with the student's course or curriculum and incorporate the student's education.
3. Designate an employee of Sponsor to serve as the academic engagement lead, who will facilitate the planning, conduct and evaluation of Project. The coordinator will collaborate with the university to evaluate students and provide feedback throughout the Project that will guide the project and may be used by the professor in evaluating the student's coursework.
4. Provide information and resources necessary for students to conduct the Project.
5. Prepare a Project description that outlines the anticipated responsibilities of the student. The university will evaluate this document to determine whether it meets the necessary requirements for the available course and is therefore suitability for the Program.
6. Advise the University of any serious deficiency in the ability of the student to progress toward achievement of the stated objectives of the Project and support the student and the university to devise a plan by which the student may be mentored to achieve the stated objectives.
7. The project provider may terminate its participation in the Program at any time in its sole discretion, provided however that project provider shall endeavor not to negatively impact any student's course progress. Such student shall be permitted to complete the Project with regular access to Sponsor's resources intended for the Project, including but not limited to the on-site coordinator.
8. Include in the Project description all requirements for a particular Project (*e.g.*, Project Provider orientation, training, confidentiality requirements).
9. Acknowledge that Project work is the academic work of the student—the university has no mechanism to obtain license or assignment of student made intellectual property created as a result of academic coursework.¹

¹ In certain limited circumstances, the university may permit the Project Provider to contract directly with the students to obtain IP rights necessary to protect proprietary interests (*e.g.*, a Project requiring students to write source code into a Project Provider's code base that has limited to no value outside the applicable code base). In these cases, the university does not have an interest in the subject IP and therefore cannot be a party to the transaction.

10. Permit the use of Project outcomes (and any necessary related information) in order to evaluate and grade the student's work, develop of its courses, educational programs, degree programs and any other educational purposes related to its mission.

MISCELLANEOUS

Subject to Project Provider's prior approval, university may use the name and logo of Project Provider in connection with Experiential Network promotional and recruitment activities and materials, in any type and format deemed appropriate by the university.

Project Provider agrees that students may need to publish results of the Project. When circumstances dictate, student's will shall furnish Project Provider with copies of any proposed publication or presentation at least thirty (30) days before publication, or at least five (5) days before publication of any proposed abstracts. During that time, Project Provider shall have the right to review the material for Proprietary Information it provided. Project Provider shall provide any requested redactions, in writing, within the respective thirty (30) or five (5) day review period. If University does not receive a request from Project Provider within the thirty (30) or five (5) day review period, Project Provider shall be deemed to have no objection and student shall be free to publish such material.